



Date of Application \_\_\_\_\_

**Martin Self Storage, Inc.**

Location: \_\_\_\_\_

Phone Number \_\_\_\_\_

**(answer all questions - please print)**

Position Applied For \_\_\_\_\_

Martin Self Storage, Inc. is an equal employment opportunity employer with a policy of nondiscrimination in employment upon any basis, including race, color, creed, religion, age, sex, national origin, ancestry, sexual orientation, marital status, military status, or the presence of any physical or mental medical condition or disability. In reading and answering the following questions, please keep in mind that none of the questions are intended to imply any limitations, illegal preferences, or discrimination based upon any non-job-related information.

Name (Last, First, Middle Initial) \_\_\_\_\_

Social Security Number \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Daytime: \_\_\_\_\_ Evening: \_\_\_\_\_

Date Available to Start Work \_\_\_\_\_

**ADDRESS FOR PAST THREE YEARS**

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ How Long? \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ How Long? \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ How Long? \_\_\_\_\_

GENERAL INFORMATION

1. Have you ever applied for a job with this company in the past? If yes, please give the date of application and the position for which you applied. State your name at that time, if different from present name: Yes or No
  
2. Have you ever been employed by this company in the past? If yes, Please give dates of employment, position(s) held, location and state while employed, if different from present name. If yes, explain reason for leaving: Yes or No
  
- 3: If hired, will you be able to work during the normal days and hours required for the position for which you are applying? If no, please explain: Yes or No
  
4. Do you have any commitments to another employer that might affect your employment? If yes, please explain: Yes or No
  
5. If hired, can you furnish proof that you are 18 years of age, or over, or if under 18, do you have a permit to work? If no, please explain: Yes or No
  
6. If hired, can you furnish proof that you are eligible to work in the United States? (If unsure of the documents needed to prove eligibility to work in the U.S., we will be happy to explain the legal requirements). If no, please explain: Yes or No
  
7. Are you capable of satisfactorily performing the job for which you are applying? Yes or No  
If no, please explain:
  
8. Do you have any experience that would be relevant to the job(s) for which you are applying? If no, please explain: Yes or No
  
9. Do you have any language abilities (such as reading or speaking a foreign language) that might help you perform the job for which you are applying? If yes, please explain: Yes or No

10. Have you been convicted of a felony, or released from prison in the past 10 years? Note: A yes answer does not automatically disqualify you from employment since the nature of the offense, date, and type of job for which you are applying will be considered. If yes, please explain: Yes or No

11. Are you charged with an unresolved criminal charge (have you been charged with a crime that has not yet resulted in a plea of guilty, court trial, or a dropping of the charge?) Note: A yes answer will not automatically disqualify you from employment. If yes, please explain fully. Yes or No

**12. Special Questions: Answer the following questions.**

a. Are you willing and physically able to travel to out-of-town locations, including overnight trips? If so, please explain: Yes or No

b. Do you have a valid driver's license? Yes or No

c. During the past seven years, have you been denied a driver's license, or convicted of a moving traffic offense, including, but not limited to, driving while intoxicated or reckless driving? If yes, please explain: Yes or No

d. Are you willing to undergo a physical examination by a physician, to prove you are physically able to perform the tasks of the job for which you have applied? Yes or No

e. Do you have all the licenses and professional certifications listed in the job announcement, job advertisement, or job description, or that are necessary to perform the job for which you are applying? If no, please explain: Yes or No

f. Do you know of any reasons that might make it difficult for the company to obtain a surety bond insuring your honesty? If yes, please explain: Yes or No

g. Are you able to lift 50 pounds? Yes or No

If the answer to the preceding question is yes, do you agree to take a test, at your own risk of injury, to prove your ability? Yes or No

And do you agree that the test will be conducted without any legal liability upon the company for any injuries which might result? Yes or No

h. Have you ever been convicted, pled guilty, or pled “no contest” to any criminal offense involving dishonesty or a breach of trust, including, but not limited to, theft, fraud, passing bad checks, credit card fraud, forgery, or other crime? If you were charged, but the charges were dropped or you were acquitted, answer “No.” Note: A yes answer does not automatically disqualify you from employment since the nature of the offense and date will be considered. If yes, please explain: Yes or No

i. Are you willing to undergo drug and/or drug and alcohol testing prior to employment? If not, explain. Pre-employment alcohol testing is conducted only as part of DOT testing for driver applicants. Yes or No

**13. EMPLOYMENT HISTORY**

**PRESENT AND FORMER EMPLOYERS (List most recent first)**

May we contact your present employer? Yes or No

**ACCOUNT FOR ALL TIME IN THE PAST TEN YEARS. IF YOU ARE UNABLE TO LIST ALL INFORMATION IN THE SPACE PROVIDED, PROVIDE ADDITIONAL INFORMATION ON A SEPARATE SHEET OF PAPER.**

Driver applicants should identify all employers for whom they operated a commercial motor vehicle (having a GVWR of 26,001 lbs. or more, a vehicle designed to transport 15 or more passengers, or any size vehicle used to transport hazardous materials in a quantity requiring placarding by placing a star (\*) to the left of the employer.

<b>Company Name</b>	<b>Job Title &amp; Duties</b>
<b>Address</b>	<b>From Month/Year</b>
<b>City, State, Zip</b>	<b>Reason For Leaving</b>
<b>Supervisor-Phone No.</b>	<b>Your name, if different</b>

Company Name	Job Title & Duties
Address	From Month/Year
City, State, Zip	Reason For Leaving
Supervisor-Phone No.	Your name, if different

Company Name	Job Title & Duties
Address	From Month/Year
City, State, Zip	Reason For Leaving
Supervisor-Phone No.	Your name, if different

**FOR DRIVER APPLICANTS ONLY, answer 14 - 17.**

**14. ACCIDENT RECORD FOR PAST 3 YEARS OR MORE (ATTACH SHEET IF MORE SPACE IS NEEDED)**

Dates	Nature of Accident (Head on, rear-end, upset, etc.)	Fatalities	Injuries
Last Accident			
Next Previous			
Next Previous			

**15. TRAFFIC CONVICTIONS & FORFEITURES FOR THE PAST 3 YEARS - (OTHER THAN PARKING VIOLATIONS)**

Location	Date	Charge	Penalty

### 16. Experience and Qualifications-Driver

Driver License	State	License No.	Type	Expiration Date

A. Have you ever been denied a license, permit or privilege to operate \_\_\_Yes \_\_\_No motor vehicle?

B. Has any license, permit or privilege ever been suspended or revoked? \_\_\_Yes \_\_\_No

IF THE ANSWER TO EITHER IS YES, ATTACH STATEMENT GIVING DETAILS.

### 17. Driving Experience

Class Of Equipment	Type of Equipment	From	To	Approx. No. of miles (total)
Straight Truck				
Tractor & Semi Trailer				
Other				

A. List states operated in the last five years:\_\_\_\_\_

B. Show special course or training that will help you as a driver:\_\_\_\_\_

C. Which safe driving awards do you hold and who from?\_\_\_\_\_

### 18. EDUCATIONAL DATA

Schools Attended	Name of School and Location	Did you graduate?	Degree/Diploma /Certificate?	Grade Point Average	Major Course Of Study
High School	Circle highest level completed 9,10,11,12				
Technical, Vocational, Business or Military Training					
College or University					
Graduate School					
Professional Seminars					

A. Please List Additional Job-Related Seminars, Short Courses, Workshops or other Educational Experiences:

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B. List relevant courses and training other than shown elsewhere in this application

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C. List relevant special equipment or technical materials you can work with (other than those already shown).

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D. Describe other experience/skills relevant to your qualifications for the job for which you are applying.

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## **IMPORTANT**

**PLEASE READ CAREFULLY AND INITIAL EACH PARAGRAPH BEFORE SIGNING**

By my signature and initials placed below, I promise that the information provided in this employment application (and accompanying resume, if any) is true and complete, and I understand that any false information or significant omissions may disqualify me from further consideration for employment, and may be justification for my dismissal from employment, if discovered at a later date. I agree to immediately notify the company if I should be convicted of a felony, or any crime involving dishonesty or a breach of trust while my job application is pending, or during my period of employment, if hired.

\_\_\_\_\_ **Initials**

I authorize the investigation of all statements contained in this application ( and accompanying resume, if any).I also authorize the company to contact my present employer (unless otherwise noted in this application form), past employees, and listed references. I understand that the company may request an investigative consumer report from a consumer reporting agency that includes information as to my character, general reputation, personal characteristics, and mode of living. I understand that the investigative consumer report may involve personal interviews with my neighbors, friends, relatives, former employers, schools and others. I also understand that under the Federal Fair Credit Reporting Act, I have the right to make a written request to the company, within a reasonable time, for the disclosure of the name and the address of the consumer reporting agency so that I may obtain a complete disclosure of the nature and scope of the investigation.

\_\_\_\_\_ **Initials**

I authorize any person, school, current employer (except as previously noted), past employer(s), and organization named in this application form ( and accompany resume, if any) to provide the company with relevant information and opinion that may be useful to the company in making a hiring decision, and I release such persons and organizations from any legal liability in making such statements.

\_\_\_\_\_ **Initials**

I give permission for a complete physical examination, including a drug screening exam and x-rays, and I consent to the release to the company of any and all medical information, as may be deemed necessary by the company in judging my capability to do the work for which I am applying.

\_\_\_\_\_ **Initials**

I understand that if my employment is terminated by the company for dishonesty, breach of trust, or any criminal acts, the authorities may be notified and I may be criminally prosecuted. I also understand that, if hired, I may not hold other employment, nor engage in sales, investments or other activities that create a conflict of interest with my position with this company.

\_\_\_\_\_ **Initials**

I understand and agree that, if hired, MY EMPLOYMENT IS AT WILL, IT IS FOR NO DEFINITE PERIOD OF TIME, and may, regardless of the date of payment of my wages or salary, BE TERMINATED AT ANY TIME. I understand that NO PERSON IS AUTHORIZED TO CHANGE ANY OF THE TERMS MENTIONED IN THIS EMPLOYMENT APPLICATION FORM.

**This certifies that this application was completed by me, and that all entries on it and information in it are true and complete to the best of my knowledge.**

\_\_\_\_\_ **Initials**

Date \_\_\_\_\_ Signed:

\_\_\_\_\_  
Date \_\_\_\_\_ Print Name:

**THIS APPLICATION FOR EMPLOYMENT WILL REMAIN ACTIVE FOR SIX WEEKS.**

Please mail to:

Martin Self Storage, Inc.  
Attn: Director of Operations  
4102 Emerson St.  
Wilmington, NC 28403  
Fax: 910-452-7870